Regular Board of Education Meeting
ELCO High School Library
Monday, November 18, 2019

5:00 p.m. NO Committee Meeting
6:00 p.m. Regular Board of Education Meeting

I. Call to Order
II. Opening Exercises
III. Roll Call
IV. Board President Communications
V. Student Council Report - Tessa Willhoyte, Student Council President
VI. Students of the Month - presented by Mr. Tom Ferrari
   • Fort Zeller - 1st Grade: Lillian Reich (Mrs. McDonell's class) & Aneudy Gonzales (Mrs. Eshleman's class)
   • Jackson - 1st Grade: Elizabeth (Libby) Harmuth (Mrs. Hawbaker's class) & Tristan Horning (Mrs. Strayer's class)
   • Intermediate School: Brooke Liskey & Colin Turner (Mrs. Burkholder's class)
   • Middle School: Kinsey Boyer & Camden Marquette
   • High School: Paola Lebron-Muniz, Austin Sprenkle, & Audrey Barnhart (CTC)

VII. Presentation of Audit: Mr. Jeffrey Kowalczyk, CPA - Barbacane, Thornton & Company, LLP

VIII. Public Comments - Items On the Agenda
IX. Approval of Minutes (10-23-19 and 11-04-19)
X. Approval of Treasurer's Report (10-31-19)
XI. CONSENT ITEMS (items discussed 11-04-19) - Dr. Barbara Smith
   Personnel Committee
   A. Approve a request for “Sabbatical Leave” from Scott Laicha, MS Math teacher, for the Fall semester of the 2020-2021 school year.
   B. Approve adding the following individuals to the ELCO sub listing, as listed (pending receipt of all required documentation, clearances and disclosures):
      1. Brittany Nolt, BSN, RN - Nurse Sub
      2. Ajay Kunarasa - IU Sub, all areas

NON-CONSENT ITEMS

XII. Personnel Committee - Mrs. Denise Thomas, Chair
   A. Move to approve Tom Eberly as a Homebound instruction teacher for the 2019-2020 school year.
B. Move to approve Wyatt Hall, as Technology Student Association Advisor for the 2019-2020 school year.

C. Move to approve the employment of Sharon McManus, as a part-time cafeteria employee (subject to assignment and pending receipt of all required documentation, clearances and disclosures), effective on or about November 19, 2019, at a rate of $10.36/hour (5.25/hours per day, 10-month position).

*Background: Position filled due to resignation.*

D. Move to approve the adding the following individuals to the ELCO sub listing (pending receipt of all required documentation, clearances and disclosures) for the 2019-2020 school year, as listed:

1. Kamalish Figueroa Fernandez - cafeteria sub
2. Anthony Gargiulo - custodial sub
3. Elisabeth Putt - IU sub, all areas


F. Move to approve a trip/travel request from Lucas Sandoe, C. Kelse Brown (FFA Advisors) and 16 FFA students to travel and attend the PA FFA State Convention in State College, PA, June 9-11, 2020.

*Background: Annual trip with costs budgeted.*

G. Move to approve a travel request from Nicholas Wright, K-5 Instructional Coach, to travel and attend the 2020 Environmental Literacy Forum at the National Conservation Training Center in Shepherdstown, WV, January 22-23, 2020. (Costs to the District are for mileage only.)

H. Move to approve new and renewed volunteers for the 2019-2020 school year, as listed (noting all required documentation, clearances, disclosures and training is on file):

1. Jenifer Baughman-Fetzer
2. Elizabeth Donahue
3. Trudy Gass
4. Jonathan Hoke
5. Katherine Lane
6. Dustin Moulton
7. Jeffrey Simpson
8. Vicki Simpson
9. Melanie Warnick
10. Dawn Willhoyte
11. Scott Willhoyte
12. Lisa Witmer

XIII. General Services Committee ~ Mr. Jack Kahl, Chair

A. Move to approve a revised agreement with Steckbeck Engineering for the conversion to public utilities. (Board Attachment)

*Background: Since the original agreement, the original utility line route has changed and increased in length. Addendum #2 is for the change in route due to a wetland crossing.*

XIV. Finance Committee ~ Mrs. Tracy Gray Hayes, Chair

A. Move to approve payment of bills as found listed and attached to the November 18, 2019 Board Agenda, for payments made in the amounts indicated: (Board Attachment)

- General Fund payments in the amount of $2,218,864.36
- Cafeteria Fund payments in the amount of $142,953.51
- Capital Reserve Fund payments in the amount of $162,820.61
- Debt Service payments in the amount of $0.00
- Construction Fund payments in the amount of $1,513,528.50
- Student Activity payments in the amount of $14,005.00
B. Move to approve Budget Transfers. (Board Attachment)

C. Move to approve the Audit Report for June 30, 2019, prepared by Barbacane, Thornton & Company, LLP. (Board Attachment)
   Background: The Audit was presented in a Finance Committee meeting, with no findings to report. The Audit Report will be updated to Final after Board approval.

D. Move to approve a contract with Kidder Media, providing services to create, publish and mail the District newsletter. (Board Attachment)
   Background: The District will begin publishing the newsletter to the community once again via hard copy.

E. Move to permit the High School Spring Musical Director to manage ticket sales with SHOWTIX4U, an online ticketing company. (Board Attachment)
   Background: This was requested by the Musical Director. There are no costs to the District, with modest fees for ticket buyers.

XV. Superintendents Report

   Upcoming dates:
   • November 21 - Curriculum Committee Meeting @ 6:00 pm, HS LGI
   • November 22 & 23 - HS Fall Play @ 7:00 pm, HS Auditorium
   • November 25 - Parent/Teacher Conferences K-5 (NO school for students K-5)
   • November 26 - Parent/Teacher Conferences K-12 (NO school for students K-12)
   • November 27 - Teacher In-Service Exchange Day (NO students)
   • November 28 - December 2 - Thanksgiving Break (School is closed)
   • December 4 - Board of Education Reorganization Meeting @ 6:00 pm, HS Library

XVI. Public Comments - Items On/Off the Agenda

XVII. Written Request to Address the Board
   • Morgan Luckenbill - Kindergarten class sizes at Fort Zeller

XVIII. Board Announcements/Comments

XIX. Old Business

XX. New Business
   • Additional Board Meeting - December 18, 2019

XXI. Adjournment

The next scheduled Board of Education Meeting
Wednesday, December 4, 2019
For the purpose of Reorganization